



Newark, NJ

**The Board of Directors of University Hospital**

Public Meeting  
January 23, 2025  
10:00 a.m.

Via Zoom  
University Hospital  
Newark, New Jersey

**Present Virtually:** Tanya L. Freeman, Esq., Chair; Heather Howard, JD; Mark Lattouf, MD; Brian L. Strom, MD, MPH; Ms. Ketlen Alsbrook; Cecile A. Feldman, DMD; Robert L. Johnson, MD, FAAP; Keith H. Green, BS; Mr. Joseph Baumann Mary O'Dowd, MPH;

**Excused Absence:** Steven Landers, MD

**MINUTES**

**I. Opening Statement and Roll Call**

Chairwoman Freeman welcomed all in attendance, called the meeting to order and asked McKenzie Wilson Esq., Corporate Secretary, to read University Hospital's statement of compliance with the Senator Byron M. Baer Open Public Meetings Act and the New Jersey Medical and Health Sciences Education Restructuring Act and call the roll. With a quorum of members present, the meeting convened at 10:04 a.m.

**II. Patient Safety Story**

Mr. Ed Jimenez, President & CEO, provided a patient safety story about a recent encounter that the University Hospital Emergency Department had with a patient. The Emergency Department received a patient who they thought needed an emergency tracheostomy, however initial assessment ruled that they would not be able to do the procedure. The team then quickly regrouped and reviewed the situation, and it was deemed that they would be able to do the procedure, and they were able to save the patient.

**III. Review and Approval of Board Meeting Minutes of November 21, 2024**

Chairwoman Freeman called for a motion to approve the minutes of the November 21, 2024, meeting. Mr. Keith Green motioned for approval of the meeting minutes; the motion was approved by a vote of the members.

**IV. Discussion Items and Reports**

**A. Clinical Spotlight: Current Issues in Influenza, RSV, and Norovirus – Dr. Erin Muckey**

Dr. Erin Muckey provided a presentation on some of the current medical trends that the hospital was seeing regarding Influenza, RSV, and Norovirus. She highlighted that the hospital was current in the middle of the season for these three illnesses, and that the months of November through

April is when the hospital sees a spike in cases. Dr. Muckey then went on to highlight the individual caseloads of these illnesses on the hospital. They included:

- 10 Norovirus cases from Oct 1, 2024-January 15, 2025
- 140 Influenza cases from Oct 1, 2024-January 15, 2025
- 97 RSV cases from Oct 1, 2024-January 15, 2025

She concluded by providing some insights into how the community could stop the spread of these illnesses, including vaccination, masking, and continued testing.

## **B. Second Quarter Financials Presentation-Mr. Gary Huck**

Mr. Gary Huck presented the statement for Q2 of FY25. Patient volume was higher than budgeted for FY25. Mr. Huck also went over the changes of ambulatory clinic visits, length of stay and case mix index, daily census, and patient volumes. Mr. Huck then presented the Q2 revenues and expenses. Mr. Huck also presented UH's performance with benchmark statistics and expressed that we have opportunities for improvement in net days in A/R, FTE's, LOS, and ALOS.

## **V. Public Comment**

Ms. Tanya Freeman opened the meeting up to the public for the public comment period. Comments from the public included the following topics:

- Hospital expansion into the city of Irvington
- Questions surrounding University Hospital's standing in the NJ State Budget
- How does University Hospital answer public comments

## **VI. Report of the President and Chief Executive Officer**

Mr. Ed Jimenez provided a presentation on multiple topics that are currently going on at University Hospital. Mr. Jimenez led off the presentation by providing an update on the status of University Hospital's current Quality indicators. He highlighted that the hospital was down in CLABSI, CAUTI, and HAPI's for the year, which are all a positive for the hospital. He then went on to explain that volumes were up throughout the hospital, especially in the mother/children, psych, adult Med-Surg, and ICU departments.

He then moved on to highlighting the continued strong efforts of the Emergency Medical Services Department, and their continued positive strides in response times. Then came an update on the UH Masterplan and the expansion of the Emergency Department. He closed by playing a video of an interview that he had recently conducted with a member of the University Hospital staff, in which they highlighted the strong effort and continued determination of the University Hospital staff to not only meet the needs of the community, but also to better themselves along the way.

## **VII. Proposed Actions**

Ms. McKenzie Wilson presented the following action items and corresponding resolutions, all of which were previously reviewed and recommended for approval in Committees.

1. *Resolution 2025-0123-253: Approval of Medical Executive Committee Recommendations of January 14, 2025*
2. *Resolution 2025-0123-254: Approval of the CY25 Broadway House Budget*
3. *Resolution 2025-0123-255: Approval to Appoint Member of the University Hospital Foundation Board of Trustees*
4. Resolution 2025-0123-256: Authorizing the Negotiation and Execution of Agreement with Rutgers University

Chairwoman Freeman accepted a motion, duly seconded, to approve the resolutions. The motion was approved by a vote of the members.

Dr. Brian Strom, Ms. Mary O'Dowd, Dr. Robert Johnson, and Dr. Cecile Feldman recused themselves from the vote on Resolution 2025-0123-256 due to a conflict of interest with Rutgers.

#### **VIII. Adjournment**

There being no further business, upon motion, duly seconded, the members voted to adjourn the public meeting of the Board of Directors of University Hospital at approximately 11:02 AM. The next Meeting of the Board of Directors is scheduled for March 27, 2025, at 10:00 AM.



**CERTIFICATION**

I, McKenzie Wilson, Chief Legal Officer and Corporate Secretary of University Hospital, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the Minutes of the Public Session of the University Hospital Board of Directors meeting conducted on January 23, 2025.

A handwritten signature in black ink, appearing to read "M Wilson", written over a horizontal line.

McKenzie Wilson, Esq.  
Chief Legal Officer and Corporate Secretary