



## Community Oversight Board of Directors

Public Meeting  
October 13, 2021  
10:00 AM

Webex  
University Hospital  
Newark, New Jersey

**Present:** Diane Hill, PhD, Chair; Nicole Butler; Shereef Elnahal, MD, MBA; Dr. William Holubek, MD; Robert Iannaccone, proxy for Mr. Gary Huck; Jean Pierce

**Absent:** Gary Huck; John Gerow; Mary O'Dowd, MPH

### MINUTES

#### **I. Call to Order and Opening Statement**

Chairwoman Hill welcomed all in attendance, called the meeting to order and asked Mary Maples, Esq., Chief Legal Officer & Corporate Secretary to conduct a roll call. With a quorum of members present, the meeting convened at 10:05 a.m. Chairwoman Hill commended University Hospital, Dr. Elnahal and the Community Oversight Board for its commitment to the community and for the quality care being provided.

#### **II. Patient Safety Story**

On behalf of Dr. Holubek, Ms. Maples reported a patient safety story involving the detection of inaccurate medication dosing instructions before any potential harm reached the patient. The staff member identified the suspected inaccuracy, escalated the matter and ensured that the dosage was corrected. These safety behaviors protect patients from harm and encourage high reliability throughout the hospital.

#### **III. Report of the President and Chief Executive Officer**

Dr. Elnahal reported that the hospital continues to provide the community with the quality, transparency and respect it deserves. As the pandemic draws close to a close, he observed that this difficult time only served to strengthen the relationship and commitment to communication between the hospital and the community. The hospital continues to champion equity in availability and access to the vaccine to continue decreasing Covid-19 admissions and achieve herd immunity.

Dr. Elnahal also discussed a number of new initiatives including: the planning process for a new hospital building on the Newark campus; continued and enhanced deep community engagement; new employee initiatives centered around patient experience; deeper focus on improved communication with patients and families and the importance of the Community Advisory Council.

#### **IV. Public Comment**

Chairwoman Hill opened the meeting for public comment and Ms. Mary Maples provided instructions for those wishing to comment. There were no public comments.

#### **V. Review and Approval of Minutes**

Chairwoman Hill accepted a motion to approve the minutes of the April 22, 2021 meeting of the Community Oversight Board. Upon motion, duly seconded, the minutes were approved by unanimous vote of the members present.

#### **VI. Discussion Items and Presentations**

##### **A. Community Engagement Updates**

Brooke Tippens, Director of Community Affairs, provided an update on the numerous community engagement events that have occurred. These events included Health Fairs, Special Events and Virtual Events. Ms. Tippens also addressed strategic plans regarding the UH Hospital Auxiliary and described the robust volunteer efforts that her team is managing. To date, there are 29 assigned volunteers with an additional 50 in the pipeline. The goal is to have 100 fully assigned volunteers by June 2022. Ms. Tippens also provided an overview of upcoming events through year end and shared various event flyers and the event calendar.

##### **B. Update on Community Advisory Council Engagement**

Dr. Chris Pernell discussed the progress of the Community Advisory Council and discussed its importance to University Hospital and the community. Dr. Pernell addressed the 10-point strategic plan for the Council and addressed the connection between the Council and health equity, diversity and inclusion. The goal is to infuse community into all aspects of patient care and restructure the patient experience strategy to focus on the human experience at all levels: patient, staff and community.

#### **VII. Action Items**

##### **A. Review and Approval of 2022 Community Oversight Board Calendar**

The Chair accepted a motion to approve the 2022 Community Oversight Board Calendar. Upon motion, duly seconded, the Calendar was approved by unanimous vote of the members present.

##### **B. Review and Approval of Amended Community Advisory Council Charter**

The Chair accepted a motion to approve the Amended Community Advisory Council Charter. Upon motion, duly seconded, the Amended Charter was approved by unanimous vote of the members present.

##### **C. Election of Co-Chairs of the Community Advisory Council**

Following a call for nominations to select the Co-Chairs for the Community Advisory Council, Chairwoman Hill nominated Ms. Jean Pierce and Rev. Louise Scott-Roundtree to serve as Co-Chairs. With

no other nominations presented, and motion from Dr. Elnahal seconded by Ms. Butler, the Oversight Board unanimously voted to elect them into these roles.

**VIII. Adjournment**

There being no further business, the meeting adjourned at 11:30 a.m. The next meeting of the Community Oversight Board is February 9, 2022 at 10:00 a.m. in Newark, NJ.