



UNIVERSITY HOSPITAL
Newark, New Jersey

COVID-19

DAILY BRIEFING

4/7/2020

Confirmed COVID-19 Patients currently at UH

148

Patients Under Investigation currently at UH

41

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University Hospital in the News



[Staff of Overrun N.J. Hospital Breaks Down in Tears after EMS Comes to its Rescue](#)

[By Spencer Kent, NJ.com](#)

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Revised Leave Policies

As a result of the surge of COVID-19 patients, University Hospital Leadership has made several temporary changes to leave policies:

1. Good Friday, April 10th, will be a normal work day for all staff this year. Staff who work will be paid for this day, and this holiday will be available for use as a future day off.
2. All previously approved vacations and float holidays beginning Monday, April 13th, or after, are cancelled. Managers are

authorized to approve time off requests of no more than two (2) days. Any requests of more than two days, must be approved by the Chief Executive for each area.

3. The annual forfeit of excess vacation time that typically occurs on July 1st is suspended for this year. Staff will be able to carry-over more than the typical allowance of one year's worth of accrued vacation time beyond this date. The next excess vacation forfeiture will occur on July 1, 2021.

We understand that these are difficult changes, and we thank all of you for your continued commitment to our hospital and our patients.

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Office Cleaning

Staff should be aware that EVS will not be cleaning individual office spaces during this public health emergency. Any garbage bins that need to be emptied should be left outside your door and they will be picked up by EVS. Please take care to keep your workstations and offices clean during this time.

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University Hospital Childcare Needs Survey

University Hospital is surveying the childcare needs of our employees. Staff responses will better help us work with local childcare centers to express the needs of our employees to these organizations. Please complete the survey [HERE](#).

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Negative Pressure Room Testing

Facilities Management has centralized the process for daily negative pressure room tests to enable units to focus on patient care. Please be assured that these tests are on-going.

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Free Meals for All Staff

Evening and Overnight Shifts - Free grab and go meals are available for all staff nightly, beginning at 8 p.m., in Room H-342.

Day Shift - Free daily meal cards have been distributed by your managers and will continue for day shift staff.

Dress Code: University Hospital is relaxing its official dress code to enable all employees to come to work in clothing that can be washed at home, and to avoid clothing that requires dry-cleaning. All staff are encouraged to dress in business casual clothing that is neat and appropriate to the workplace.

Virtual Chapel: To encourage and sustain well-being, the UH Chapel has made available various virtual experiences. The schedule is available [here](#).

NJ COVID-19 INFORMATION HUB: <https://covid19.nj.gov/>

NJ 24/7 COVID-19 HOTLINE: Call 2-1-1 or (800)962-1253, or text NJCOVID to 898-211.

UH STAFF GENERAL QUESTIONS LINE (UH STAFF ONLY): For non-patient care questions, contact Infection Control at (973)865-7684.

PEER 2 PEER SUPPORT: Monday - Friday @ 3PM. Details [here](#).

SUPPORTIVE SERVICES: Contact NJMS Psychiatry's telephone support service for staff at Stress.Anxiety@njms.rutgers.edu.