



UNIVERSITY HOSPITAL
Newark, New Jersey

COVID-19

DAILY BRIEFING

4/21/2020

Confirmed COVID-19 Patients currently at UH

166

Patients Under Investigation currently at UH

37

COVID-19 Patients Discharged in April

263

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Work from Home Securely

Staff, that have been approved to telecommute by their supervisors, are reminded that they must follow proper security practices for their home computers. This is necessary to ensure the protection of your home computers, the University Hospital network, and our patients' privacy. Some home security tips:

- Ensure that your home computer Windows or MAC operating system, browser, and anti-virus software are up-to-date and set to update automatically whenever possible.
- Do not use your University Hospital email address or password for any other websites or accounts, such as e-commerce or social media sites.
- Create a separate password-protected user profile to use when working.
- Use pass-phrases, which are typically more secure and easier to remember than passwords.
- Identify a secure home location to lock work documents, and dispose of old documents by secure shredding.

Attackers are using communications regarding "Stimulus," "COVID-19," and "coronavirus" to lure potential victims -- be alert, and avoid clicking

on suspect links or attachments. If you have questions or require additional assistance with these tips, please contact the Office of Information Security at OOIS@uhnj.org.

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Labor Pool Reminder & Volunteer Request

During this extraordinary public health emergency we are asking our staff to work in extraordinary ways to help deliver the response this crisis demands. As a result, we are seeking Labor Pool volunteers for **all shifts**. If you are willing to volunteer for Labor Pool Assignments to help University Hospital in its COVID-19 response efforts, please speak with your manager immediately. We anticipate moving to mandatory assignments in the Labor Pool in the near future.

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Staff with Suspected COVID-19

- Management and staff are reminded that employees who are suffering from COVID-19 suspected symptoms, are not examined, tested, or treated by Employee Health.
- Instead, those staff should be directed to contact their PCP. For staff without a PCP, the UH Emergency Department and Ambulatory Medicine Clinic are open to the public and available to staff as well.
- Before visiting the Ambulatory Medicine Clinic, staff should first call the ACC Triage Nurse Line at (973)714-0005.
- Staff with confirmed or suspected COVID-19, should still call Employee Health at x2-3066 to report their symptoms.

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Dental School - Surge Beds

University Hospital has created a new 24 bed unit to provide care to patients recovering from COVID-19. The unit is located in the Rutgers Dental School. Contact information for the UH Dental Extension is as follows:

- Main Number - (973)972-4561
- Fax Number - (973)972-3841

The UH Dental School can be reached from C-Level; directional signs are in the Lobby.

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PPE Disposal Reminder

A reminder to all staff to properly dispose of all PPE, including procedure masks, before leaving the hospital. It is inappropriate to dispose of any PPE outside on the grounds or in the parking garage.

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One Free Meal a Day for Staff

- Day Shift - Free daily meal cards have been distributed by your managers and will continue for day shift staff. Please hold on to and present the same card when you go to the cafeteria for your one complimentary meal a day.
- Evening Shift Only - 7 p.m. - Grab and Go Dinner, Room H-342
- Overnight Shift Only - 6 a.m. - Grab and Go Breakfast, Room H-342

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University Hospital Employee Accommodations

- NJ DOH has arranged free hotel accommodations at Marriott Courtyard in Secaucus for any hospital employee with a confirmed positive COVID-19 diagnosis.
- Three meals per day are included.
- Room availability is determined by Marriott, and may change daily.
- If interested, please call the Command Center @ 2-5800

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Seeking Volunteers for Breakfast & Dinner Distributions

- Volunteers are needed! We are seeking additional support for the distribution of dinner and breakfast meals to staff.
- Help is needed between 5:30-7 a.m., and between 6-8:30 p.m. Even just a few hours can make a big impact.
- To volunteer, please contact community@uhnj.org.

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Important Reminders

Office Cleaning: EVS has suspended cleaning of individual offices. Garbage bins that need to be emptied should be left outside of offices.

Dress Code: Staff should dress in business casual clothing that can be washed at home, and that is neat and appropriate to the workplace.

Virtual Chapel: The UH Chapel has made available various virtual experiences. The schedule is available [here](#).

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Resources & Contact Numbers

NJ COVID-19 INFORMATION HUB: <https://covid19.nj.gov/>

NJ 24/7 COVID-19 HOTLINE: Call 2-1-1 or (800)962-1253, or text NJCOVID to 898-211.

SYMPTOMATIC UH & NJMS STAFF SEEKING COVID-19 TESTING: Call (973)714-0005.

UH STAFF WITH CONFIRMED OR SUSPECTED COVID-19: Call Employee Health at x2-3066.

PEER 2 PEER SUPPORT: Monday - Friday @ 3PM. Details [here](#).

SUPPORTIVE SERVICES: Contact NJMS Psychiatry's telephone support service for staff at Stress.Anxiety@njms.rutgers.edu.

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